

GAVILAN COLLEGE CURRICULUM MEETING
Monday, March 10, 2003
3: 10 p.m., SS 205
MINUTES

Present: C. Brown, S. Carr, S. Dodd, B. Donovan, M. Dwyer, V. Estrada, J. Ferro, B. Funk, G. Hinn, B. Lawn, F. Lozano, M. Machado, J. Olivas, G. Richards, M. Segal, R. Sharboneau, D. Van Tassel

Guests: M. Johnson, M. Regalado

I. Call to Order

The meeting was called to order at 3:10 p.m. by Chair Marlene Dwyer.

II. Welcome

M. Dwyer welcomed everyone.

III. Agenda Adjustments

None

IV. Approval of Minutes of February 24, 2003 MSC: S. Carr/ J.Olivas

V. Information Items

A. Information Competency

J. Ferro passed out handouts and made a presentation to the committee on Information Competency. She explained the different areas of "What is InfoComp?", status of state requirement, current statewide efforts, Gavilan Information Competency and Gavilan InfoComp Strategies. Gavilan Library InfoComp Videos were designed to be integrated into LIB 3/CSIS 3 classes. These were developed with the help of FII Grant. ASB-sponsored premiere on Wednesday, March 26 from 12-1 p.m. These videos will air continuously on Gav-TV L Channel 18. Jen passed around a sign up sheet for those interested in being on the IC Sub-Committee. She will chair committee until Jo Anne Howell returns. She encouraged individuals to sign up.

B. Learning Outcomes and Course Updates

Reminder to submit Learning Outcomes and Course updates to the committee using Form C. All general ed course outlines are due Spring 2004. M. Dwyer attended Faculty Senate to report on the recent work of the Curriculum Committee. She mentioned to the committee that there are several options being studied: scan the existing Course Outlines then convert to Word documents, use a text file that is available from the master course file, or wait for the course outlines to become available online as part of the JO3 conversion. Each option has its drawbacks.

C. Independent Study Courses

J. Olivas discussed a concern. A student was not accepted to a college one of our Independent Study course outlines did not meet their criteria. Jesse assisted in resolving the problem. Jesse suggested that a model form listing items needed for Independent Study courses be created to meet criteria for colleges/universities. M. Johnson and M. Dwyer will meet to develop a form to address the above problem.

VI. Old Business

A. Modification of Existing Courses (Form C)

1. CSIS 182 – "Operating Systems" MSC: D. Van Tassel/C. Brown

B. Additions/Modifications to Major/Certificate Program (Form F)

1. Modify Major or Certificate Program: Digital Imaging/Graphics Productions Specialist

Bob Beede not present. Tabled for next meeting. MSC: B. Funk/G. Richards

VII. New Business

A. Modification of Existing Courses (Form C)

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|---|-------------------------------|
| 1. CSIS 10 – “Basic Programming” | MSC: B. Funk/F. Lozano |
| 2. PE 7 – “Theory of Sports Management” | MSC: D. VanTassel/G. Richards |
| 3. PE 10A – “Fundamentals of Softball” | MSC: D. VanTassel/G. Richards |
| 4. PE 10B – “Fundamentals of Softball” | MSC: D. VanTassel/G. Richards |
| 5. PE 17 – “Golf” | MSC: D. VanTassel/G. Richards |
| 6. PE 20 – “Bowling” | MSC: D. VanTassel/G. Richards |
| 7. PE 21 – “Volleyball” | MSC: D. VanTassel/G. Richards |
| 8. PE 24 – “Individualized Weight Training” | MSC: D. VanTassel/G. Richards |
| 9. PE 33 – “Walk/Run for Fitness” | MSC: D. VanTassel/G. Richards |
| 10. PE 37 – “Softball” | MSC: D. VanTassel/G. Richards |
| 11. PE 39 – “Fencing” | MSC: D. VanTassel/G. Richards |
| 12. PE 43 – “Lifetime Fitness | MSC: D. VanTassel/G. Richards |

B. Modification of Existing Courses/Distance Learning (Forms C & D)

1. GUID 1 – “Self Assessment and Career Development”
MSC: F. Lozano/M. Machado

C. Preliminary Proposal For New Degree/Certificate Program (Form G)

1. English A.A. Degree
MSC: D. VanTassel/J. Olivas

VIII. Adjournment MSC: D. VanTassel/J. Ferro

Next Meeting: March 24, 2003, SS205, 3:10 - 5:00pm

Deadline for Curriculum: March 17, 2003, 1:00 pm to Bonnie Donovan (e-mail and hard copy)

Distribution: S. Au-Yeung, C. Brown, S. Carr, S. Dodd, B. Donovan, M. Dwyer, L. Franklin, B. Funk, M. Johnson, B. Lawn, E. Luna, F. Lopez, F. Lozano, M. Machado, J. Olivas, J. Parker, G. Richards, D. Santana, M. Segal, R. Sharboneau, M. Turetzky, D. VanTassel, K. Wagman, Simon Cooke (ASB Representative), J. Baker, K. Day, N. Juarez, A. Oropeza, C. Ramirez, J. Markus, V. Estrada